



MEETING MINUTES
CITY OF RED OAK
CITY COUNCIL MEETING
JULY 8, 2024

A Regular Meeting of the Red Oak City Council was held in person and via teleconference on Monday, July 8, 2024, at 7:00 p.m., in the Red Oak Government Center, Council Chamber, 101 S. Live Oak Street, Red Oak, Texas, with the following members present, to wit:

City Council - Present:

Mayor Mark L. Stanfill
Councilmember Willie G. Franklin, Jr.
Councilmember Ben Goodwyn
Councilmember Ricardo Miller
Councilmember Tim Lightfoot

City Council - Absent:

Mayor Pro Tem Jeffrey Smith

CALL TO ORDER: Mayor Stanfill called the meeting to order at 7:00 p.m., declared a quorum and announced that notices were legally posted pursuant to the Open Meetings Act.

INVOCATION AND PLEDGES OF ALLEGIANCE: Councilmember Franklin gave the Invocation and led the Pledges of Allegiance.

PRESENTATIONS:

- Parks and Recreation Month – July, 2024

Mayor Stanfill recognized the July as Parks and Recreation Month in the City of Red Oak and read the proclamation into the record. Mayor Stanfill presented the proclamation to Parks and Recreation Director Kyle Kelley and thanked his and the department's service.

- Parks and Recreation Professionals Day – July 19, 2024

Mayor Stanfill recognized the July 19, 2024, as Parks and Recreation Professionals Day in the City of Red Oak and read the proclamation into the record. Mayor Stanfill presented the proclamation to Parks and Recreation Director Kyle Kelley and thanked his and the department's service.

CITIZENS COMMENTS:

Ruth Yoakum, 105 Mojave Way, Red Oak, Texas, spoke regarding the possible purchase of property for use as a pool or recreation center for her neighborhood's Homeowners' Association, the Cove of Hickory Creek.

COUNCIL BUSINESS – CONSENT AGENDA:

1. Consider approving the minutes of the June 10, 2024, Regular meeting of the Red Oak City Council.
Approved
2. Consider adoption of Resolution No. 24-051R of the City Council of the City of Red Oak, Texas, approving the terms and conditions of the Cyber Liability and Data Breach Response Interlocal Agreement ("Agreement") by and between the City of Red Oak, Texas, and the Texas Municipal League Intergovernmental Risk Pool ("Pool"); authorizing the City Manager or his designee to execute the Agreement; and, providing an effective date.
Adopted
Enactment No: RES 24-051R

3. Consider adoption of Resolution No. 24-052R of the City Council of the City of Red Oak, Texas, approving the purchase of one (1) Dodge Durango, including Police upfitting, for the Police Department; authorizing the City Manager to execute the necessary documents to purchase said vehicle in an amount not to exceed One Hundred Two Thousand Five Hundred Dollars (\$102,500.00) from Donalson CDJR, LLC, by utilizing Contract No. 210907, competitively bid by TIPS, a Texas Purchasing Cooperative, which is attached hereto and incorporated herein as Exhibit "A"; providing a repealing clause; providing a severability clause; and, providing an effective date.

Adopted

Enactment No: RES 24-052R

4. Consider adoption of Resolution No. 24-053R of the City Council of the City of Red Oak, Texas, approving a Change Order "CO6", as provided in Exhibit "A", attached hereto and incorporated herein, with DN Tanks for the Methodist Pump Station Ground Storage Tank, Booster Pump, and Chloramine Boosting System Improvements Project in an amount of Thirty-Two Thousand Five Hundred Dollars (\$32,500.00); authorizing the City Manager or his designee to execute the appropriate and necessary documents; and, providing an effective date.

Adopted

Enactment No: RES 24-053R

5. Consider adoption of Resolution No. 24-054R of the City Council of the City of Red Oak, Texas, approving the renewal of the medical rate and the terms and conditions of the Agreement, and the rates as set forth herein in Exhibit "A", with Blue Cross Blue Shield of Texas; authorizing the City Manager or his designee to execute the appropriate documentation to renew said terms and rate; and, providing an effective date.

Adopted

Enactment No: RES 24-054R

Mayor Stanfill read the Consent Agenda and explained that these items are considered routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and may be acted upon in one motion or separately.

Mayor Stanfill made the following motion: Motion to approve the Consent Agenda as presented.

Councilmember Lightfoot moved the motion, seconded by Councilmember Franklin. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Approved

COUNCIL BUSINESS – REGULAR AGENDA:

6. Conduct a Public Hearing and consider adoption of Resolution No. 24-055R of the City Council of the City of Red Oak, Texas, approving the Land Use Assumptions and Water, Wastewater, and Roadway Capital Improvements Plan; providing a severability clause; and, providing an effective date.

Mayor Stanfill read Agenda Item No. 6 into the record. Interim Public Works Director Jared Binford spoke and gave a detailed explanation of this agenda item.

Mayor Stanfill opened the Public Hearing at 7:17 p.m. No one spoke.

Mayor Stanfill made the following motion: Motion to close the Public Hearing at 7:18 p.m.

Councilmember Miller moved the motion, seconded by Councilmember Lightfoot. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Mayor, Council and staff discussed this agenda item.

Mayor Stanfill made the following motion: Motion to adopt Resolution No. 24-055R as presented.

Councilmember Miller moved the motion, seconded by Councilmember Lightfoot. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

**Adopted
Enactment No: RES 24-055R**

7. Consider adoption of Resolution No. 24-056R of the City Council of the City of Red Oak, Ellis County, Texas, setting a date for a Public Hearing to discuss and consider the proposed impact fees; and, providing an effective date.

Mayor Stanfill read Agenda Item No. 7 into the record. City Manager Fuller spoke and gave a brief explanation of this agenda item.

Mayor Stanfill made the following motion: Motion to adopt Resolution No. 24-056R as presented and setting the public hearing for the August 12, 2024, Regular City Council meeting.

Councilmember Lightfoot moved the motion, seconded by Councilmember Franklin. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

**Adopted
Enactment No: RES 24-056R**

8. Conduct a Public Hearing and consider approval of Ordinance No. 24-024 of the City of Red Oak, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Red Oak, Texas, as heretofore amended, by granting a change in zoning from an Agricultural District (AG) to Single-Family Residential District 2 (R-2), located at Lot 26, Block B, of Bowmar Acres Addition, City of Red Oak, Ellis County, Texas; said property being more particularly depicted and provided in the survey as Exhibit "A", which is attached hereto and incorporated herein; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and, providing an effective date. (Case ZC24-10) *Requested by Reynaldo Prado and Juana Sanchez*

Mayor Stanfill read Agenda Item No. 8 into the record. Chief Building Official Conger spoke and gave a detailed explanation of this agenda item. Mayor, Council and staff discussed the agenda item.

Mayor Stanfill opened the Public Hearing at 7:22 p.m. No one spoke.

Mayor Stanfill made the following motion: Motion to close the Public Hearing at 7:23 p.m.

Councilmember Goodwyn moved the motion, seconded by Councilmember Franklin. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Mayor, Council and staff further discussed this agenda item.

Mayor Stanfill made the following motion: Motion to approve Ordinance No. 24-024 as presented.

Councilmember Franklin moved the motion, seconded by Councilmember Goodwyn. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Approved

Enactment No: ORD 24-024

- 9.** Conduct a Public Hearing and consider approval of Ordinance No. 24-025 of the City of Red Oak, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Red Oak, Texas, as heretofore amended, by granting a change in zoning from Commercial District 1 (C-1) to Planned Development 174 (PD-174) to allow for commercial (C-1) uses and a reduction in parking, landscaping and setback requirements on the properties located on the northeast corner of Bluebird Lane and Hawk Avenue, and identified as proposed Lot 1R-A, Block E, Red Oak Estates, City of Red Oak, Ellis County, Texas, as depicted in Exhibit "A", which is attached hereto and incorporated herein; providing for site plan, landscape plan and elevation plans, which are attached hereto and incorporated herein as Exhibits "B" through "D", respectively; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and, providing an effective date. (Case ZC24-11) *Requested by Lisa Lytle*

Mayor Stanfill read Agenda Item No. 9 into the record. Chief Building Official Conger spoke and gave a detailed explanation of this agenda item. Mayor, Council and staff discussed this agenda item.

Mayor Stanfill opened the Public Hearing at 7:28 p.m. No one spoke.

Mayor Stanfill made the following motion: Motion to close the Public Hearing at 7:29 p.m.

Councilmember Lightfoot moved the motion, seconded by Councilmember Miller. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Mayor Stanfill made the following motion: Motion to approve Ordinance No. 24-025 as presented.

Councilmember Goodwyn moved the motion, seconded by Councilmember Franklin. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Approved

Enactment No: ORD 24-025

10. Conduct a Public Hearing and consider approval of Ordinance No. 24-026 of the City Council of the City of Red Oak, Texas, providing for the **Voluntary Annexation** of territory generally described as being 11.3 acres of land, more or less, out of the Benjamin E. Frazier Survey, Abstract No. 371, in the City of Red Oak ETJ, Ellis County, Texas, as described in Exhibit "A", attached hereto and incorporated herein for all purposes, to the City of Red Oak, Texas; and extending the boundary limits of the City so as to include said property within the city limits and granting to all inhabitants and owners of said property all the rights and privileges of other citizens and binding all inhabitants by all the ordinances, acts, resolutions and regulations of said City; providing for a Service Plan, which is attached hereto and incorporated herein as Exhibit "B"; providing a severability clause; and, providing an effective date.

City Manager Fuller spoke Mayor Stanfill read Agenda Item No. 10 into the record. City Attorney Hager spoke and gave a detailed explanation of this agenda item.

Mayor Stanfill opened the Public Hearing at 7:32 p.m. No one spoke. (The property owner was available for any questions.)

Mayor Stanfill made the following motion: Motion to close the Public Hearing at 7:33 p.m.

Councilmember Miller moved the motion, seconded by Councilmember Lightfoot. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Mayor Stanfill made the following motion: Motion to approve Ordinance No. 24-026 as presented.

Councilmember Lightfoot moved the motion, seconded by Councilmember Miller. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Approved

Enactment No: ORD 24-026

11. Conduct a Public Hearing and consider approval of Ordinance No. 24-027 of the City of Red Oak, Texas, designating Reinvestment Zone Number 13 (The "Zone"); providing eligibility of the Zone for Commercial-Industrial Tax Abatement; containing findings that the area qualifies to be designated as a reinvestment zone and the improvements sought are feasible and practicable and of benefit to the land and the City; providing a severability clause; providing a repealing clause; and, providing an effective date.

Mayor Stanfill read Agenda Item No. 11 into the record. City Attorney Hager spoke and gave a detailed explanation of this agenda item.

Mayor Stanfill opened the Public Hearing at 7:37 p.m. No one spoke.

Mayor Stanfill made the following motion: Motion to close the Public Hearing at 7:38 p.m.

Councilmember Franklin moved the motion, seconded by Councilmember Goodwyn. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Mayor, Council and staff discussed this agenda item.

Mayor Stanfill made the following motion: Motion to approve Ordinance No. 24-027 as presented.

Councilmember Miller moved the motion, seconded by Councilmember Franklin. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Approved

Enactment No: ORD 24-027

BOARD/COMMISSION BUSINESS:

14. Consider approval of the appointment, reappointment, resignation or removal of membership on the City of Red Oak Boards and Commissions as follows:

A. Economic Development Corporation:

- Reappointment of Alan Hugley, Greg Bennett, Jack Edwards and Karen O. Stanfill as Regular Members for two-year terms from June 2024 – June 2026.

B. Planning & Zoning Commission:

- Reappointment of Michael Braly, Susie Mendoza and Karen O. Stanfill as Regular Members for two-year terms from June 2024 – June 2026.
- Reappointment of Bryan Bell as an Alternate Member for a two-year term from June 2024 – June 2026.

Mayor Stanfill read Agenda Item No. 12 into the record.

Mayor Stanfill made the following motion: Motion to approve the members for the Economic Development Corporation and Planning & Zoning Commission as presented.

A. Parks and Recreation Commission:

- Reappointment of Maria Dowding and Donny Lutrick as Regular Members for two-year terms from June 2024 through June 2026.

Mayor Stanfill read Agenda Item No. 14 into the record. Parks and Recreation Director Kelley spoke and gave a brief explanation of this agenda item.

Mayor Stanfill made the following motion: Motion to accept the reappointments of Maria Dowding and Donny Lutrick as presented.

Councilmember Lightfoot moved the motion, seconded by Councilmember Franklin. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

Approved

DEPARTMENTAL REPORTS:

15. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

A. Fire (Ben Blanton, Fire Chief)

- Monthly Activity Report
- Project Updates/Initiatives

- B. Police (Garland Wolf, Police Chief)
 - Monthly Report
 - Hiring Status
 - Update on Animal Control Building Renovations
- C. Communications & Marketing (Alexa Beasley, Director)
 - Monthly Report
- D. Development Services (Ben Hartman, City Engineer)
 - Development Projects Status
 - Building Permit and Inspections Report
 - Code Compliance Report
- E. Finance (Gloria Platt, Director)
 - Finance Report
 - Monthly Investment Report
 - Financial Statement
 - Municipal Court Statistical Highlights
- F. Human Resources (Amanda Monsivais, Director)
 - Administrative Monthly Report
- G. Information Technology (John Binford, Director)
 - Major Accomplishments
 - Current Initiatives
 - Challenges
- H. Library (Elise Cook, Director)
 - YTD Statistics
 - Monthly Newsletter
- I. Parks & Recreation (Kyle Kelley, Director)
 - Update on Projects, Events & Operations
- J. Public Works (Scott Williams, Director)
 - Monthly Operational Report
 - Project Updates/Initiatives

All departmental reports were submitted in writing and addressed individually as needed. Mayor Stanfill asked the Directors to present anything significant needed.

CLOSED EXECUTIVE SESSION:

- 16. Pursuant to the Texas Government Code, Section §551.087 – **Deliberations Regarding Economic Development Negotiations.**
 - A. Discuss or deliberate regarding commercial or financial information from a business prospect that seeks to locate, stay or expand in the City of Red Oak.
 - B. Discuss or deliberate the offer of a financial or other incentive, if any, with such business prospect.
- 17. Texas Government Code, §551.072 – **Deliberations Regarding the Purchase, Exchange, Lease, or Value of Real Property.**

Mayor Stanfill read Agenda Item Nos. 12 and 13 from Regular Session and Agenda Item Nos. 16 and 17 for Closed Executive Session into the record, and moved Council into Closed Executive Session

at 8:01 p.m. He invited into the session Council, City Manager Fuller, Deputy City Manager Phillips, Economic Development Director McCleary and City Attorney Hager.

REGULAR SESSION:

18. Reconvene into Regular Session and take any action necessary as a result of the Closed Session,

Council reconvened into Regular Session at 8:39 p.m. No action was taken on Agenda Item Nos. 16 nor 17.

12. Consider adoption of Resolution No. 24-057R of the City Council of the City of Red Oak, Texas, relinquishing and adjusting any and all Extraterritorial Jurisdiction described herein pursuant to and in accordance with the property owners' request and petitions; such that the City of Red Oak Extraterritorial Jurisdiction shall be and is hereby adjusted and contracted to relinquish the properties described and depicted in Exhibit "A", attached hereto and incorporated herein; to release said properties; and, providing an effective date. *Requested by Robert and Tracey Estrada*

See action taken under Agenda Item No. 13.

13. Consider adoption of Resolution No. 24-058R of the City Council of the City of Red Oak, Texas, relinquishing and adjusting any and all Extraterritorial Jurisdiction described herein pursuant to and in accordance with the property owners' request and petitions; such that the City of Red Oak Extraterritorial Jurisdiction shall be and is hereby adjusted and contracted to relinquish the properties described and depicted in Exhibit "A", attached hereto and incorporated herein; to release said properties; and, providing an effective date. *Requested by James and Judith McDill*

City Attorney Hager spoke and gave a detailed explanation of Agenda Item Nos. 12 and 13.

Mayor Stanfill made the following motion: Motion to adopt Resolution Nos. 24-057R and 24-058R as adjusted per City Attorney Hager.

Councilmember Lightfoot moved the motion, seconded by Councilmember Miller. The motion failed with 0 in the affirmative and 4 in the negative. The motion was defeated, and the requests are denied.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – No
Councilmember Ben Goodwyn – No
Councilmember Ricardo Miller – No
Councilmember Tim Lightfoot – No

**FAILED
24-057R & 24-058R**

ADJOURNMENT:

Mayor Stanfill made the following motion: Motion to adjourn the meeting at 8:42 p.m.

Councilmember Goodwyn moved the motion, seconded by Councilmember Franklin. The motion carried 4 in the affirmative and 0 in the negative. The motion passed unanimously.

Roll Call Vote: Councilmember Willie G. Franklin, Jr. – Aye
Councilmember Ben Goodwyn – Aye
Councilmember Ricardo Miller – Aye
Councilmember Tim Lightfoot – Aye

PASSED AND APPROVED by the Red Oak City Council at a Regular Meeting held on August 12, 2024.

[Signature page to follow]

Approved:

P.P. Jeffery Smith
Mark L. Stanfill, DVM
Mayor

Attest:

Caryn Stevens
Caryn Stevens, TRMC
City Secretary

