



A G E N D A
Red Oak City Council
Regular Meeting
Monday, July 8, 2024 | 7:00 P.M.

Mayor:
Mark L. Stanfill, DVM

Councilmembers:
Willie G. Franklin, Jr.
Ben Goodwyn

City Manager:
Todd Fuller

City Attorney:
Robert E. Hager

Mayor Pro Tem:
Jeffrey Smith

Ricardo Miller
Tim Lightfoot

Deputy City Manager:
Jonathan Phillips

City Secretary:
Caryn Stevens, TRMC

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Red Oak City Council to be held on Monday, July 8, 2024, at 7:00 p.m., in the Red Oak Government Center, Council Chamber, 101 S. Live Oak Street, Red Oak, Texas, and by videoconference as authorized by Section 551.127 of the Texas Government Code, at which time the following will be discussed and considered:

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum, if present, and declare notices legally posted pursuant to the Open Meetings Act.*

INVOCATION AND PLEDGES OF ALLEGIANCE: (Mayor Stanfill)

PRESENTATION:

- Proclamations:
 - Parks and Recreation Month – July, 2024 (Kelley)
 - Parks and Recreation Professionals Day – July 19, 2024 (Kelley)

CITIZENS COMMENTS: *The public is invited to address City Council on any topic. Speakers should complete a Citizens Comments form and submit it to the City Secretary prior to the beginning of the meeting. To submit written comments via email, see instructions at the bottom of the agenda. The Texas Open Meetings Act prohibits City Council from discussing or taking action on issues not posted on the agenda; however, the Mayor, City Manager or designee may provide specific factual information, recite an existing policy, or schedule a discussion of the issue for possible placement on a future agenda. **Speakers are limited to a maximum of three (3) minutes.***

COUNCIL BUSINESS – CONSENT AGENDA: *Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.*

1. Consider approving the minutes of the June 10, 2024, Regular meeting of the Red Oak City Council. (Stevens)
2. Consider adoption of Resolution No. 24-051R of the City Council of the City of Red Oak, Texas, approving the terms and conditions of the Cyber Liability and Data Breach Response Interlocal Agreement ("Agreement") by and between the City of Red Oak, Texas, and the Texas Municipal League Intergovernmental Risk Pool ("Pool"); authorizing the City Manager or his designee to execute the Agreement; and, providing an effective date. (Stevens)



3. Consider adoption of Resolution No. 24-052R of the City Council of the City of Red Oak, Texas, approving the purchase of one (1) Dodge Durango, including Police upfitting, for the Police Department; authorizing the City Manager to execute the necessary documents to purchase said vehicle in an amount not to exceed One Hundred Two Thousand Five Hundred Dollars (\$102,500.00) from Donalson CDJR, LLC, by utilizing Contract No. 210907, competitively bid by TIPS, a Texas Purchasing Cooperative, which is attached hereto and incorporated herein as Exhibit "A"; providing a repealing clause; providing a severability clause; and, providing an effective date. **(Wolf)**
4. Consider adoption of Resolution No. 24-053R of the City Council of the City of Red Oak, Texas, approving a Change Order "CO6", as provided in Exhibit "A", attached hereto and incorporated herein, with DN Tanks for the Methodist Pump Station Ground Storage Tank, Booster Pump, and Chloramine Boosting System Improvements Project in an amount of Thirty-Two Thousand Five Hundred Dollars (\$32,500.00); authorizing the City Manager or his designee to execute the appropriate and necessary documents; and, providing an effective date. **(Jared Binford)**
5. Consider adoption of Resolution No. 24-054R of the City Council of the City of Red Oak, Texas, approving the renewal of the medical rate and the terms and conditions of the Agreement, and the rates as set forth herein in Exhibit "A", with Blue Cross Blue Shield of Texas; authorizing the City Manager or his designee to execute the appropriate documentation to renew said terms and rate; and, providing an effective date. **(Monsivais)**

COUNCIL BUSINESS – REGULAR AGENDA:

6. Conduct a Public Hearing and consider adoption of Resolution No. 24-055R of the City Council of the City of Red Oak, Texas, approving the Land Use Assumptions and Water, Wastewater, and Roadway Capital Improvements Plan; providing a severability clause; and, providing an effective date. **(Jared Binford)**
7. Consider adoption of Resolution No. 24-056R of the City Council of the City of Red Oak, Ellis County, Texas, setting a date for a Public Hearing to discuss and consider the proposed impact fees; and, providing an effective date. **(Jared Binford)**
8. Conduct a Public Hearing and consider approval of Ordinance No. 24-024 of the City of Red Oak, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Red Oak, Texas, as heretofore amended, by granting a change in zoning from an Agricultural District (AG) to Single-Family Residential District 2 (R-2), located at Lot 26, Block B, of Bowmar Acres Addition, City of Red Oak, Ellis County, Texas; said property being more particularly depicted and provided in the survey as Exhibit "A", which is attached hereto and incorporated herein; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and, providing an effective date. (Case ZC24-10) *Requested by Reynaldo Prado and Juana Sanchez* **(Hartman)**
9. Conduct a Public Hearing and consider approval of Ordinance No. 24-025 of the City of Red Oak, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Red Oak, Texas, as heretofore amended, by granting a change in zoning from Commercial District 1 (C-1) to Planned Development 174 (PD-174) to allow for commercial (C-1) uses and a reduction in parking, landscaping and setback requirements on the properties located on the northeast corner of Bluebird Lane and Hawk Avenue, and identified as proposed Lot 1R-A, Block E, Red Oak Estates, City of Red Oak, Ellis County, Texas, as depicted in Exhibit "A", which is attached hereto and incorporated herein; providing for site plan, landscape plan and elevation plans, which are attached hereto and incorporated herein as Exhibits "B" through "D", respectively; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and, providing an effective date. (Case ZC24-11) *Requested by Lisa Lytle* **(Hartman)**



10. Conduct a Public Hearing and consider approval of Ordinance No. 24-026 of the City Council of the City of Red Oak, Texas, providing for the **Voluntary Annexation** of territory generally described as being 11.3 acres of land, more or less, out of the Benjamin E. Frazier Survey, Abstract No. 371, in the City of Red Oak ETJ, Ellis County, Texas, as described in Exhibit "A", attached hereto and incorporated herein for all purposes, to the City of Red Oak, Texas; and extending the boundary limits of the City so as to include said property within the city limits and granting to all inhabitants and owners of said property all the rights and privileges of other citizens and binding all inhabitants by all the ordinances, acts, resolutions and regulations of said City; providing for a Service Plan, which is attached hereto and incorporated herein as Exhibit "B"; providing a severability clause; and, providing an effective date. (Stevens)
11. Conduct a Public Hearing and consider approval of Ordinance No. 24-027 of the City of Red Oak, Texas, designating Reinvestment Zone Number 13 (The "Zone"); providing eligibility of the Zone for Commercial-Industrial Tax Abatement; containing findings that the area qualifies to be designated as a reinvestment zone and the improvements sought are feasible and practicable and of benefit to the land and the City; providing a severability clause; providing a repealing clause; and, providing an effective date. (McCleary)
12. Consider adoption of Resolution No. 24-057R of the City Council of the City of Red Oak, Texas, relinquishing and adjusting any and all Extraterritorial Jurisdiction described herein pursuant to and in accordance with the property owners' request and petitions; such that the City of Red Oak Extraterritorial Jurisdiction shall be and is hereby adjusted and contracted to relinquish the properties described and depicted in Exhibit "A", attached hereto and incorporated herein; to release said properties; and, providing an effective date. *Requested by Robert and Tracey Estrada* (Hartman)
13. Consider adoption of Resolution No. 24-058R of the City Council of the City of Red Oak, Texas, relinquishing and adjusting any and all Extraterritorial Jurisdiction described herein pursuant to and in accordance with the property owners' request and petitions; such that the City of Red Oak Extraterritorial Jurisdiction shall be and is hereby adjusted and contracted to relinquish the property described and depicted in Exhibit "A", attached hereto and incorporated herein; to release said property; and, providing an effective date. *Requested by James and Judith McDill* (Hartman)

BOARD/COMMISSION BUSINESS:

14. Consider the approval of the appointment, reappointment, resignation or removal of membership on the City of Red Oak Boards and Commissions as follows:
 - A. Parks and Recreation Commission:
 - Reappointment of Maria Dowding and Donny Lutrick as Regular Members for two-year terms from June 2024 through June 2026.

DEPARTMENTAL REPORTS:

15. The City Council may deliberate and make inquiry into any item listed in the Departmental reports.
 - A. Fire (Ben Blanton, Fire Chief)
 - Monthly Activity Report
 - Project Updates/Initiatives
 - B. Police (Garland Wolf, Police Chief)
 - Monthly Report
 - Hiring Status
 - Update on Animal Control Building Renovations



- C. Communications & Marketing (Alexa Beasley, Director)
 - Monthly Report
- D. Development Services (Ben Hartman, City Engineer and Director)
 - Development Projects Status
 - Building Permit and Inspections Report
 - Code Compliance Report
- E. Finance (Gloria Platt, Director)
 - Finance Report
 - Monthly Investment Report
 - Financial Statement
 - Municipal Court Statistical Highlights
- F. Human Resources (Amanda Monsivais, Director)
 - Administrative Monthly Report
- G. Information Technology (John Binford, Director)
 - Major Accomplishments
 - Current Initiatives
 - Challenges
- H. Library (Elise Cook, Director)
 - YTD Statistics
 - Monthly Newsletter
- I. Parks & Recreation (Kyle Kelley, Director)
 - Update on Projects, Events & Operations
- J. Public Works (Jared Binford, Interim Director)
 - Monthly Operational Report
 - Project Updates/Initiatives

CLOSED EXECUTIVE SESSION:

- 16. Pursuant to the Texas Government Code, Section §551.087 – **Deliberations Regarding Economic Development Negotiations.**
 - A. Discuss or deliberate regarding commercial or financial information from a business prospect that seeks to locate, stay or expand in the City of Red Oak.
 - B. Discuss or deliberate the offer of a financial or other incentive, if any, with such business prospect.
- 17. Pursuant to the Texas Government Code, Section §551.072 – **Deliberations Regarding the Purchase, Exchange, Lease, or Value of Real Property.**
 - A. Discuss or deliberate regarding acquisition, sale and/or exchange, lease, or value of Real Property, generally located east of I-35E, west to State Highway 342, south of FM 664/Ovilla Road, and north of Waller Street, Red Oak, Texas.

REGULAR SESSION:

- 18. Reconvene into Regular Session and take any action necessary as a result of the Closed Executive Session.



ADJOURNMENT:

CERTIFICATION: I hereby certify that the above agenda of items to be considered by the Red Oak City Council was posted in the Red Oak Government Center kiosk on July 5, 2024, before 7:00 p.m. in accordance with Texas Government Code, Chapter 551.


Caryn Stevens, TRMC
City Secretary



ACCESSIBILITY STATEMENT

The Red Oak Government Center is wheelchair accessible with entry ramps and accessible parking spaces located in the front and east side of the building. Request for accommodations must be made 48 hours prior to the meeting by contacting the City Secretary's office at (469) 218-1207.

Instructions for Citizens Comments:

To speak during Citizens Comments, you must attend the City Council meeting in person. Speakers should complete a Citizens Comments Form and submit it to the City Secretary prior to the meeting. Forms are available online (see **Link to Citizens Comments Form** below) and at the Council meeting. If you cannot attend in person, but still wish to comment, you may submit written comments via email. To submit comments, email your name, address, phone number, email address and topic to citysecretary@redoaktx.org, and title the subject of the email "Citizens Comments." Alternatively, you may click on the link below entitled **Link to Citizens Comments Form** to submit your comments electronically. Your comments must be received by 5:00 p.m. on the day of the meeting or they will not be accepted.

Link to Citizens Comments Form:

<http://www.redoaktx.org/FormCenter/Meetings-9/City-Meetings-Citizens-Comments-62>

Citizens may watch the meeting via live-stream at:

<https://www.youtube.com/channel/UCntzB1px9caZvdivvHlnEMQ/>

