MINUTES
REGULAR MEETING
RED OAK LIBRARY ADVISORY BOARD
Tuesday, February 17, 2026, 6:30 pm

A regular meeting of the Red Oak Library Advisory Board was held in person on Tuesday, February 17, 2026 at 6:30 PM, in the Red Oak Public Library, 101 S. Live Oak Street, Red Oak Texas with the following members present:

Present: Rob Shamel (President)

Cindy Belote (Member), Lauren Knight (Member), Maxine Watkins (Member), Heather Fuller (Library Director), Susan Considine (VP of LS&S)

Absent: Ricardo Miller

Other: Julia Easley (Friends of the Red Oak Public Library)

1. **CALL TO ORDER:**

The Board President will call the meeting or order, declare a quorum if present, and declare notices legally posted pursuant to the Open Meetings Act.

Board President, Rob Shamel called the meeting to order at 6:34p.m., declared a quorum and that notices were legally posted pursuant to the Open Meetings Act

2. **CITIZEN FORUM:** (limited to 3 minutes per citizen)

At this time any person with business before the Library Advisory Board not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting.

No citizens were in attendance to speak.

3. **APPROVAL OF MINUTES**:

Consideration regarding approval of the following Minutes:

- Regular Meeting Tuesday December 16, 2025, 6:30 p.m.

Consideration was given to the approval of the minutes from the regular meeting held on November 18, 2026.

- Motion: Cindy Belote moved to approve the minutes as presented.
- Second: Lauren Knight seconded the motion.
- Vote: Motion carried unanimously

4. LIBRARY REPORT:

a) Monthly Calendar

Heather distributed copies of the February and March calendars to the Board and reviewed upcoming activities.

b) Library Programming Report and

Heather briefly discussed February programming including the new upcoming Paint and Pour program that Sydney is introducing. This was followed by a review of the upcoming scheduled programs for Spring Break in March.

c) Volunteer Opportunities

It was noted that volunteers would be appreciated during the week of Spring Break. Maxine Watkins volunteered to work during the week at the program presented by the Perot Museum.

5. OPEN SESSION:

A. Old Business
   a. Makerspace Usage Update
   b. It was noted that the Makerspace continues to grow in popularity and that staff have begun hosting more programs in the space.

B. New Business
   a. Review and vote on updated Library Advisory Board Bylaws.
   b. After a brief discussion and review of the presented Library Advisory Board Bylaws a motion was called.
      a. Motion: Maxine Watkins moved to approve the presented Library Advisory Board Bylaws
      b. Second: Cindy Belote seconded the motion
      c. Vote: Motion carried unanimously

C. Friends Report and Discussion

Julia Easley, Representative of the Red Oak Friends of the Library reported on the status of the Friends budget and that they had agreed to sponsor a list of requests from the library. Several of the items requested have already been purchased by the friends and or the library director and can be seen in the children's department such as a Lego table and bench seating with storage.

D. Other business?

Board members expressed appreciation for the Director and library staff, commenting on their hard work. The Board noted the staff's strong problem-solving skills and their kindness in assisting patrons with unique or challenging situations.

The Board discussed the March meeting schedule. Heather informed the Board would be traveling for the conferences in March and would need to delay the board meeting. The meeting date was set for March 24th at 6:30PM.

6. INFORMATION:

A. Future Agenda Items

No future agenda items were discussed.

7. ADJOURNMENT:

- Motion: Cindy Belote moved to adjourn the meeting.
- Second: Maxine Watkins seconded the motion.
- Meeting was adjourned at 7:07 PM

CERTIFICATION

I certify that the above agenda of items to be considered by the Red Oak City Library Advisory Board was posted on the City Hall bulletin board on Thursday December 11, 2026, by 7:00 p.m., in accordance with the Texas Government Code, Chapter 551.

Heather Fuller

Heather Fuller, Library Director

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